January, 2012

Dear Crafter:

St. Paul's Preschool Center is pleased to announce its Thirty Third Annual Craft Fair on **Saturday, March 3, 2012.** Our Craft Fair will be held in conjunction with a Fun Fair for our Preschool students. We especially encourage crafters with items for children to participate. The attendance at this event is always good with the majority of shoppers being parents of younger children. Our Craft/Fun Fair has become an established tradition and has a loyal following from our school, church and community. Crafters at our Fair need to have only homemade items for sale: you will be requested to remove any that are not. We will be accepting applications from parents who have a home-based/demonstration type business. We are planning extensive publicity and expect this year's Craft Fair to be a huge success.

The Craft Fair is scheduled from 10:00 a.m. to 3:00 p.m. Crafters may set up from 8:30 to 10:00 a.m. **There will be no admittance to the building before 8:30.** Volunteers will be available to assist crafters in unloading their vehicles. Complimentary coffee and baked goods will be provided before 10:00.

All spaces are 8 feet long and 4 feet deep. Chairs will be provided. Tables are available for an additional $5.00. If your display exceeds these dimensions, you will need to reserve two spaces. Any oversized displays will be charged an additional $40 on the day of the Craft Fair. There will be no exceptions and no half-spaces available. We assign crafters to spaces at our discretion in the lobby and large fellowship hall. The fee is $25 for one space.

Please return your (1) completed registration form, (2) a self-addressed, stamped, business size envelope, (3) photographs of your work (to be returned), and (4) your check payable to St. Paul's Preschool. Space is limited and assignments will be made as registrations are received in the office. A confirmation letter and map will be sent to you. If you have any special requirements such as electrical access, please make a note of that on the registration form. We will make every effort to accommodate requests and will advise you if we cannot.

We are looking forward to receiving your registration soon. In past years, the Craft Fair has filled up within several weeks of this mailing. While the price does not change until February 18, we urge you to reserve your space early. Please note that fees for confirmed registrations are non-refundable. If you have any questions, please call Jayne or Linda at St. Paul's Preschool (215-343-1563).

Sincerely,

Graeme Hyde
St. Paul's Preschool Board

St. Paul's Preschool

Craft Fair Registration Form - 2012

Name _____ Craft _____
Address _____
_____
Phone _____ Cell _____

Please reserve _____ space(s) (8' long x 4' deep)
Please reserve _____ table(s)
Special requirements _____

Registration by 2/17 - $25.00
Registration after 2/17 - $30.00
Tables - $5.00 each (limited supply)

Enclosed is $ _____ for registration and $_____ for tables totaling $_____
Make checks payable to "St. Paul's Preschool."

Enclose <u>form</u>, <u>check,</u> <u>photos</u> and <u>self-addressed stamped envelope</u> and mail to:

St. Paul's Preschool Center Craft Fair
2131 Palomino Drive
Warrington, PA 18976

All items will be handmade. I understand that any items not handcrafted will need to be removed from the table.

Signature _____ Date _____

. . . . . .

Have you participated in our Craft Fair before? _____
How many years? _____

_____ I am not able to participate this year, but please keep my name on your mailing list.

_____ Please remove my name from your mailing list.

_____ I think this person would be interested in your Fair. Please send information.

Name: _____ Type of Craft _____
Address: _____
_____