

CRAFT SHOW DETAILS

Date & Time: Sat. 5/15/10 - 9am– 4pm
Load In: 7:00 am/Must be set up by 9am
Load Out: 4:00 pm – 5:00 pm
Location: Lakeside Middle School
 Millville, NJ 08332

VENDOR INFORMATION

Name: _____
Street Address: _____
City, State Zip: _____
Phone: _____
Email: _____

FEES & DEADLINES

First 10x10 Space: \$30
Second 10x10 Space: \$25
Late Submission Fee: \$15

Early Submission: before April 15 th 1 Space Total: \$30 2 Spaces Total: \$55	Late Submission: after April 15 th 1 Space Total: \$45 2 Spaces Total: \$70
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LIST & DESCRIBE

Crafter/Artesian Food Non-Profit Organization

Attach additional pages for information if needed.

www.millville.org

SUBMISSION CHECKLIST

Signed Application Check (payable to **Lakeside PTA**)

GUIDELINES

You are personally invited to participate in the Lakeside PTA Arts & Crafts Fair on Saturday, May 15th, 2010. ALL items sold must be unique and handmade by the vendor. The Lakeside PTA Craft Fair committee has the right to reject any application that we do not feel would be appropriate for this event. If your items are not handmade and require special consideration, please contact Crystal Sheldon via email or telephone. Sharing a vending space is not permitted.

This is a one day, outside event for the community, families and seasonal/vacationing guests. Vendors are responsible for tables, chairs, canopy (recommended). Tables **MUST** be covered. Rain or Shine. All vendors **MUST** be paid in advance. Payment will NOT be accepted the day of the event. All paid vendors will receive a confirmation email or post card in the mail approximately 2 week prior to the event. This will confirm your registration; provide you with your set-up information (Set up time, booth space number, and parking) and driving directions to the Lakeside Middle School.

Electricity is unavailable and you are responsible for generator if needed.

Millville ARTISTS/ CRAFTERS: Thanks for joining us!!! Save \$10 by providing us with proof of residency.

Advertisement for this event will be posted in the local newspapers, online (craigslist, craftlister), television (Channels 2 & 9), local radio stations (WSNJ AM 1240 & 1440, WVLT FM 92.1), flyers distributed to local businesses, etc.

Your signature signifies acceptance of all stated guidelines and expressly releases the Lakeside Parent Teacher Association and the City of Millville from any and all liability for any damages, injury, or loss to any person or goods for any cause. No spaces will be issued without the return of this signed form.

Vendor Signature

Date

Check Amount

Check Number

Return Submission To:

Lakeside PTA
Attn: Crystal Sheldon
2 N. Sharp Street
Millville, NJ 08332
(856) 293-2420 x3363