

**RETAIN THIS PORTION FOR YOUR RECORDS!**

**TROY, NEW YORK**  
**HUDSON VALLEY COMMUNITY COLLEGE**  
**FIELD HOUSE**  
80 VANDENBURGH AVENUE, TROY NY 12180  
**SEPTEMBER 7-8-9, 2012**

**SET-UP TIME:**  
THURSDAY 6 PM - 9 PM  
FRIDAY 9 AM - 4 PM

**SHOW HOURS:**  
FRIDAY 5 PM - 9 PM  
SATURDAY 10 AM - 5 PM  
SUNDAY 10 AM - 4 PM

Corner \$65.00

**Booth Size Ordered:**

10' X 10' \$ 550.00

10' X 15' \$ 825.00

10' X 20' \$1,100.00

10' X 25' \$1,375.00

10' X 30' \$1,650.00

10' X 35' \$1,925.00

10' X 40' \$2,200.00

OTHER

**Electric Ordered:**

1-500 watts \$60.00

501-1000 \$70.00

1001 & UP \$80.00

**Tables Ordered:** \_\_\_\_\_ \$20 per 8' table

Deposit \$: \_\_\_\_\_

Sent on: \_\_\_\_\_

Balance \$: \_\_\_\_\_

Sent on: \_\_\_\_\_

**100% HANDMADE BOOTH  
PRICES - MUST BE MADE  
AND SOLD BY ARTISAN!!!**

**Size Ordered:**

10' X 10' \$ 420.00

10' X 15' \$ 630.00

10' X 20' \$ 840.00

10' X 25' \$1,050.00

10' X 30' \$1,260.00

10' X 35' \$1,470.00

10' X 40' \$1,680.00

OTHER

**No Halogen  
Lights Allowed!**

**Show Contract for:**  
**TROY, NY — SEPTEMBER 7-8-9, 2012**

**#1207**

I, the undersigned, have read the Lease Agreement, understand it and agree to the terms thereof.

Your Name(s) *Please Print Clearly* \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

email \_\_\_\_\_

Business Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Description of Product \_\_\_\_\_

Phone \_\_\_\_\_ NY State Sales Tax # \_\_\_\_\_

Booth Size Ordered: \_\_\_\_\_  100% Handmade By Vendor

CORNER \$65 Electric Wattage Required: \_\_\_\_\_ Tables Required: \_\_\_\_\_

Requests \_\_\_\_\_

Amount Enclosed: \$ \_\_\_\_\_  CASH  CHECK OR MONEY ORDER #  
(Check appropriate box)  AMERICAN EXPRESS  DISCOVER  MASTER CARD  VISA

CARD # \_\_\_\_\_ SECURITY CODE \_\_\_\_\_

EXP. DATE \_\_\_\_\_ SIGNATURE or TYPE \_\_\_\_\_

**SALES TAX INFO**

The following is the contact information to obtain a sales tax number and/or license. (Sales tax as of printing date)

**NEW YORK: Troy 8% Certificate of Authority 800-698-2909**  
NYS Tax Department, Sales Tax Registration Unit  
W.A. Harriman Campus, Albany, NY 12227

To apply for state sales tax number go to:  
**www.nystax.gov** select • Find forms and instructions •  
Sales Tax (under Current Year Forms & Instructions) •  
For Other Sales Tax Forms click • DTF17  
**http://www.tax.state.ny.us**

**Artisans:**

**It is a proven fact that the exhibitors with  
the most attractive booths are the  
"TOP SELLERS" at our shows!**

**Per Lease Agreement #2 you must have an  
Attractive Decorated Booth!**

*Our artisans put many hours into building an attractive booth at our shows! This makes the shows very appealing and professional. Out of fairness to all vendors who put a lot of time and effort into building a beautiful booth, we ask you to please adhere to these rules!!!*

**Booths must be 6-8 feet tall and solid  
so you can't see back of neighbor's booth!**

*Examples...*

- Backdrop can be made of solid walls or shelving
- Pipe and drape
- Lattice or wired grids with cloth on back so as not to be seen through to back of booth.

**We prefer you not to use pop-ups!**

However, if need be you must remove canopy. All poles must be covered and decorated with (fabric, garland, etc.) Please don't use the plastic canvas typical of pop-ups, replace with fabric or drapes.

**Booths without any kind of backdrop  
will NEED to rent pipe and drape.**

**RENTAL CONTACT FOR PIPE & DRAPE:**

**Country Folk Art Shows, Inc.**

**\$25 / 10 foot side**

10x10 inline \$75 • 10x10 corner \$50

10x15 inline \$85 • 10x15 corner \$60

(Limited Quantities)

– RV Parking available at HVCC Campus must be self contained –

**PLEASE CALL 248-634-4151 EXT. 618 WEEK OF SHOW FOR THURSDAY SET-UP HOURS!**